

**ST. LAWRENCE COUNTY WORKFORCE DEVELOPMENT BOARD  
RECORD OF ACTION  
April 11, 2018**

**CALL TO ORDER:** Mr. Blevins called to order the regular meeting of the St. Lawrence County Workforce Development Board at the Human Services Center in Canton at 8:04 a.m.

Members Present: Jack Backus, Lynn Blevins, Chris Cooper, Rich Daddario, Ruth Doyle, Pam Dority, Dave Evans, Donald Hooper, Ron McDougall, Daphne Pickert, Dale Rice, John Roome, Thomas Sullivan, Dallas Sutton.

Others Present: Tom Plastino – WDB, Jennifer Free – WDB, Penny Scott – WIOA, Anthony Hayden – NYS DOL, Melissa Johnston – NYS DOL, Seth Belt – NYS DOL, Lori Elliott – DSS EMPLOYMENT, Jennifer Rowledge – BOCES, Art Gamo – SUNY CANTON CREST CENTER.

Absent: Sue Caswell, Peggy Fockler, LouAnne King, Peter Reiter, Ryan Schermerhorn, Ellie Sullivan-Stripp, Zvi Szafran, Eric Tessmer and Leo Villeneuve.

**MINUTES:** Mr. Sullivan moved and Mr. Rice seconded a motion to accept the December 13, 2017 meeting minutes; approved unanimously.

**OLD BUSINESS:**

**Outlining the Procedure that the Workforce Development Board will use to Implement to Review 2018 WIOA**

**Title II Proposals:** It was noted that this resolution was previously approved by the Executive Committee on February 16, 2018.

Resolution Outlining the Procedure that the Workforce Development Board will use to Implement to Review 2018 WIOA Title II Proposals: Moved/seconded by Pickert/McDougall; approved unanimously; 14 ayes/0 nays/0 abstentions.

**Approving Signage Design for the St. Lawrence County Career Centers:** It was noted that this resolution was previously approved by the Executive Committee on February 16, 2018.

Resolution Approving Signage Design for the St. Lawrence County Career Centers: Moved/seconded by McDougall/Daddario; approved unanimously; 14 ayes/0 nays/0 abstentions.

**Re-Authorizing Execution of Part 2 of the Memorandum of Understanding between the St. Lawrence County Workforce Development Board and the St. Lawrence County One-Stop System Partners:**

Resolution Re-Authorizing Execution of Part 2 of the Memorandum of Understanding between the St. Lawrence County Workforce Development Board and the St. Lawrence County One-Stop System Partners: Moved/seconded by Hooper/Cooper; approved unanimously; 14 ayes/0 nays/0 abstentions.

**NEW BUSINESS**

**Authorizing the Hiring of Temporary Staff for the 2018 TANF and WIOA Funded Summer Youth Program:**

Resolution Authorizing the Hiring of Temporary Staff for the 2018 TANF and WIOA Funded Summer Youth Program: Moved/seconded by Cooper/Pickert; approved unanimously; 13 ayes/0 nays/0 abstentions.

**Authorizing the Workforce Development Board's Executive Director to Certify Career Centers in the St. Lawrence County Local Workforce Development Area:**

Resolution Authorizing the Workforce Development Board's Executive Director to Certify Career Centers in the St. Lawrence County Local Workforce Development Area: Moved/seconded by Doyle/Hooper; approved unanimously; 13 ayes/0 nays/0 abstentions.

**Adopting a Policy on Adult and Dislocated Worker Follow-up Services:**

Resolution Adopting a Policy on Adult and Dislocated Worker Follow-up Services: Moved/seconded by Sullivan/Cooper; approved unanimously; 13 ayes/0 nays/0 abstentions.

**Recommending the Appointment of a WDB Member to the SLC BOL:** It was noted that the resolution should read "*Recommending to the St. Lawrence County Board of Legislators the Appointment of a WDB Member*".

Resolution Recommending the Appointment of a WDB Member to the SLC BOL: Moved/seconded by Cooper/Backus; approved unanimously with amendments noted above; 13 ayes/0 nays/0 abstentions.

**NEXT MEETING:**

The next meeting of the Workforce Development Board is scheduled for June 13, 2018.

**ADJOURNMENT:** Moved by Mr. McDougall and seconded by Mr. Sutton; the meeting adjourned at 9:15 a.m. by unanimous consent.