

**ST. LAWRENCE COUNTY WORKFORCE INVESTMENT BOARD
MINUTES OF DECEMBER 10, 2008**

CALL TO ORDER: Chairman Michael Noble called to order the regular meeting of the St. Lawrence County Workforce Investment Board at 6:30 PM at Tommy's Restaurant, Massena.

Members Present: Jack Backus, Sue Caswell, Rich Daddario, Don Hooper, Joe Kennedy, Tracey Long, Ron McDougall, Lisa McKeel, Mike Noble, Steve Novacich, Richard Orton, Daphne Pickert, Dale Rice, Karen St. Hilaire,

Others Present: Kim Gilbert, Jean Hantz, Natalie Sweatland, Dee Burlingame, Media

CHAIRMAN'S COMMENTS:

- Recognition of new member, Tracey Long. Roundtable introductions.
- Agenda for this evening's meeting has been revised (See handout).
- National Association of Workforce Boards meeting is March 7-10, 2009 in Washington DC. Anyone interested in attending see him or Ray Fountain.
- Retirement (and resignation from this Board) of Doug Beachard
- Committee Assignments:
 - Eric Matott and Lisa McKeel: Youth Committee/Youth Council
 - Jeff Tyo and Cliff Donaldson: One-Stop Committee
 - Tracey Long: Marketing & Board Development Committee

PUBLIC COMMENT: None

MINUTES: St. Hilaire/Novacich move to accept the minutes of the September 17, 2008 meeting. Unanimous.

COMMITTEE REPORTS:

Executive: Committee met December 1 and discussed the following: (i) Review of Common Measures and Monitoring Reports. Ms. Hantz explains that this area has failed to meet the Average Earnings [Dislocated Worker] standard. The failure, she noted, was reflective of the current economy. The technical advice received from NYSDOL on this standard was to renegotiate a lower standard. (ii) 2009 Meeting Schedule: The Executive Committee decided to discuss this matter with the full Board. It was the consensus of the Board to set the following schedule for 2009 WIB meetings: Wednesday, March 11, 2009 at 6:30 PM; Wednesday, June 10, 2009 at 8:00 AM; Wednesday, September 9, 2009 at 6:30 PM; and Wednesday, December 9, 2009 at 6:30 PM. Locations for all meetings will be determined at a later date. And (iii) The Executive Committee suggested creation of a Task Force to address the concerns raised at the USDOL Audit. Task Force assignments: Webster, McKeel, Pickert, Green.

Youth: Ms. Burlingame deferred her comments until New Business.

Marketing/Board Development: Committee Chairman Dale Rice reported that advertising has been enacted for the Metrix Learning System. A conference call meeting will be scheduled after the first of the year.

One-Stop: Ms. Gilbert reported that the last meeting had to be cancelled due to scheduling issues.

CONSENT AGENDA: Approving Training Providers: McDougall/Novacich move to accept. No questions or comments. Resolution passes unanimously.

OLD BUSINESS: None

NEW BUSINESS:

Resolution: Recognizing Wal-Mart (Potsdam Store): Daddario/Orton move to accept. Ms. Gilbert reports that, with decreased funds available, outside funding sources were sought. This resolution and those similar ones that follow express the appreciation of the WIB for the contributions. Passes unanimously.

Resolution: Recognizing SUNY Canton: Daddario/Orton move to accept. Passes with 13 “aye” votes. Kennedy abstains.

Resolution: Recognizing SEACAP: Daddario/Orton move to accept. Passes unanimously.

Resolution: Recognizing P&C Canton: Daddario/Orton move to accept. Passes unanimously.

Resolution: Recognizing Pepsi-Cola (Ogdensburg): Daddario/Orton move to accept. Passes unanimously.

Resolution: Recognizing North Lawrence Dairy: Daddario/Orton move to accept. Passes unanimously.

Resolution: Recognizing Chip’s Place: Daddario/Orton move to accept. Passes unanimously.

Chairman Noble recognizes the time and effort put forth by the Fiscal Staff in outreaching various businesses for their support, and for coordinating storage/delivery of the refreshments for the Summer Youth Program.

Resolution: Establishing Youth Partnerships: St. Hilaire/Caswell move to accept. Ms. Burlingame notes that this resolution formalizes the partnerships with the local educational entities. One agreement has already been signed and returned. Passes with 9 “aye” votes; Kennedy, McKeel, Pickert, Novacich and St. Hilaire abstain.

Resolution: Authorizing Release of an RFP: Daddario/Caswell move to accept. Ms. Burlingame reports that the US Dept of Labor auditors reported that the RFP should be reissued. Passes with 13 “aye” votes; McKeel abstains.

Resolution: Authorizing Modification to the PY08 Budget: Orton/Hooper move to accept. Ms. Gilbert reports that the majority of the changes to the budget reflect the DOL’s recent decision to combine the three (3) discretionary grants. Passes unanimously.

STAFF REPORT:

Ms. Gilbert presented the Youth Monitoring Report, noting there were no findings. There were no questions or comments from the Board.

The US DOL Audit report will be distributed to the membership very shortly.

Additional Item: Mr. Novacich reported briefly on funding information received from John Twomey of NYATEP, and asked that it be forwarded to the full membership. Mr. Novacich will provide an electronic version for distribution.

EXECUTIVE SESSION: None

ADJOURNMENT: Adjourned at 7:05 PM by unanimous consent.