

WORKFORCE INVESTMENT BOARD  
MINUTES OF DECEMBER 6, 2000 MEETING

A meeting of the Workforce Investment Board was called to order by Chairman Lynn Blevins at 6:21 PM, Wednesday, December 6, 2000 at The Gran View, Ogdensburg, New York.

Members Present: Jack Backus, Genevieve Baxter, Doug Beachard, Lynn Blevins, John Bogosian, Sue Caswell, Richard Daddario, Greg Davis, Donald Hooper, Ron McDougall, James McFaddin, Joanne Novak, Walt Paul, Peter Phelan, Linda Randi and Tim Weaver.

Members Absent: Don Brining, John Deal, Sherrie Furgison, Joseph Kennedy, Robert LaClair, Jr., John Lancaster and Walter Todd

Others Present: Edmund J. Russell, Jr., Raymond Fountain, Ed Short, Steve House and Gretchen Wood of the Office of Economic Development.

**CHAIRMAN'S COMMENTS**

National Association of Workforce Boards (NAWB) meeting in Washington, DC Chairman Blevins informed the Board that the 2001 meeting will be held from February 24 through February 27, 2001, in Washington, DC. Any one interested in attending should contact Gretchen. Mr. Hooper indicated that he would attend. Mr. Russell noted that during the conference appointments are made to visit our local elected officials. Mr. McFaddin indicated that an appointment should be made to meet with Senator Clinton. Mr. Russell will make the arrangements.

Tentative 2001 Meeting Schedule Chairman Blevins directed the Board's attention to the Meeting Schedule handout that was included with the meeting materials. The Committee meetings and Board meetings are scheduled on alternating months with an "as needed" meeting date in November. Mr. Russell indicated that staff to the Committees will be contacting Board members directly for their January meeting.

Workforce Investment Board membership Chairman Blevins asked Board members to begin recruiting interested candidates for WIB membership, particularly from the private sector.

**MINUTES**

Moved by Mr. Daddario and seconded by Mr. Backus, the minutes of the November 1, 2000 meeting were accepted. Approved unanimously.

**FINANCIAL AND PARTICIPANT REPORT**

None. Mr. Russell reminded the Board that Reports will be provided to the Board on a quarterly basis.

## OLD BUSINESS

### Resolution Authorizing Expenditure for support of the North Country Youth Conference

Pursuant to Chairman Blevins' request at the November 1, 2000 meeting, staff prepared a resolution authorizing a \$6,000 contribution for the "Links-to-Life" youth conference. Mr. McFaddin moved, seconded by Mr. Phelan. The motion passed unanimously.

### Lease with County for One-Stop Space/Resolution Authorizing Chair to Sign Lease with St. Lawrence County for One-Stop Career Center Space

Chairman Blevins indicated that this resolution did not pass since the resolution did not have a majority of the full Board at the November meeting and was being put forth again for consideration. Ms. Randi asked if the changes and suggestions that Ms. Novak made and that were approved by the Board members present at the November meeting were incorporated. Mr. Russell indicated that they were. As there was no further discussion, Mr. McDougall moved the resolution, seconded by Mr. Backus. The resolution passed with thirteen ayes and three nays.

Report of Nominating Committee Ms. Baxter reported on behalf of the committee. The committee met on November 8 and, upon reviewing the by-laws, recommend that the current officers remain in service. If the officers are willing to do so, appointments are retroactive to July, 2000., and will end with the Annual Meeting to be held in October, 2001. Chairman Blevins indicated that it was his intention, owing to other commitments, not to stand for election beyond his current term. Mr. McFaddin moved, seconded by Mr. Daddario, that the nominating committee recommendations be accepted. Motion passed unanimously.

Ms. Baxter indicated that the committee also recommends a more in-depth review of the by-laws. Currently the by-laws state that the Chairperson must be a representative of the private sector. If the Vice-Chairperson is to perform the duties of the Chairperson in his/her absence or by delegation, the Vice-Chairperson (under Article VII—Duties of Officers) must also be from the private sector. Ms. Baxter asked that the "private sector" and "public sector" labels be changed to "business" and "other than business". Mr. Paul concurred with the suggestion. Chairman Blevins indicated that the by-laws will be reviewed at the next Executive committee meeting as well as the placement of a "public sector" representative to the Executive committee.

## NEW BUSINESS

### Resolution Approving Program Year 2000 Budget

Mr. Russell informed the Board that the St. Lawrence County Board of Legislators approved the budget at their December 4 meeting as well as approving the Chairman to sign the lease with the County for One-Stop space. Mr. Fountain explained that the dollar figure involved is roll over money that was made available to the Employment and Training Unit in July, 2000. Mr. Fountain indicated that two formats were originally developed regarding the presentation of the budget: one format for the Board of Legislators and another for presentation to the Workforce Investment Board. This is the first time that the budget report has been consolidated and presented as a single form to both entities. Mr. Phelan moved, seconded by Mr. McFaddin. The motion passed unanimously.

## **COMMITTEE REPORTS**

None.

## **STAFF REPORTS**

### First Quarter One-Stop Report Card

Mr. Russell brought the report card to the Board's attention and indicated that the levels of satisfaction remain consistent. Mr. Daddario pointed out the rating scale printed on the first page of the report card. He indicated that seeing the 1 through 6 ratings on the first page leads to confusion when the rest of the report card is rated by averages. Mr. Russell explained that the averages are cumulative averages based upon the 1 through 6 ratings. Chairman Blevins indicated that he also felt that the ratings used were confusing and suggested the use of bar graphs so the report card may be more easily understood. Staff indicated that they would review how the report card's information was presented.

### Heavy Equipment Operator Report

Mr. Russell indicated that the report is based on the BOCES CDL training that was offered to Appleton dislocated workers after the first lay-offs. The names of the individuals who participated were intentionally omitted. A brief discussion ensued regarding the wages of the individuals.

Mr. Daddario praised the job fair that was conducted by the One-Stop in Newton Falls in November. He indicated that to his knowledge, four people who participated at the fair have been employed.

## **MEMBERSHIP COMMENTS**

None.

## **EXECUTIVE SESSION**

None.

## **ADJOURNMENT**

Chairman Blevins thanked Board members for attending the meeting. On motion of Mr. McFaddin and seconded by Mr. Daddario, the meeting adjourned at 6:52 PM. Motion passed unanimously.

Respectfully submitted,

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Joanne M. Novak, Esq.